

# China HOLIDAYS BOOKING FORM



TRAVELLER DETAILS								
Title	Surname	First Name (as in passport)	Date of Birth	Passport Number	Place & Date of Issue	Expiry Date	Nationality	Occupation

HOLIDAY DETAILS			INDEMNITY	
Tour Code / Name			I hereby confirm on behalf of myself and all members of my party that we have arranged holiday insurance which provides compulsory cover. Details are as follows:	
China Holidays Reference (if known)				
Departure Date			Insurance Company	
Visa	YES <input type="radio"/>	NO <input type="radio"/>	Policy Number	
Extension Required	YES <input type="radio"/>	NO <input type="radio"/>	Emergency Contact Number	
Flight Upgrade	YES <input type="radio"/>	NO <input type="radio"/>	Signed	
UK Regional Flight	YES <input type="radio"/>	NO <input type="radio"/>		
Yangzte Cruise Cabin Upgrade	YES <input type="radio"/>	NO <input type="radio"/>	Name	
Other Requests			Date	

Deposit: £200 per person x ____		
Full Payment:		
*If your booking is made less than 10 weeks prior to departure the full amount is payable. Cheques should be payable to China Holidays Ltd.		
Payment by Debit/Credit Card (please tick as appropriate)	Visa <input type="radio"/>	Mastercard <input type="radio"/> Delta <input type="radio"/>
Card Number:		
Start Date:	Expiry Date:	3-digit Security Code:
Please charge	£	to my account
Cardholder's Name:		
Signature:		
*Processing fee of 2% will apply to credit card		

NEXT OF KIN	
Name:	
Address:	
Postcode:	Daytime Telephone:
ADDRESS FOR CORRESPONDENCE / DOCUMENT	
Name:	
Address:	
Postcode:	
Daytime Telephone:	Evening Telephone:
Signed:	
Date:	

# Booking Conditions

Between China Holidays Ltd, 4 Glentworth Street, London NW1 5PG and every person whose name appears on the Booking Form, confirmation of booking is subject to the following conditions, unless otherwise notified by our staff in writing.

## HOW TO BOOK

To book phone us directly on 020 7487 2999 to check availability. A signed and completed Booking Form together with a deposit of £200.00 per person is required in order to make a confirmed booking.

## LATE BOOKINGS

For bookings made less than 10 weeks before departure we require payment to be made in full when booking. When making a late booking for one of our group departures we require an additional per person payment of £50.00 plus any applicable airfare increases. The booking is not confirmed and accepted until we send you written confirmation. If we are unable to confirm your holiday you will be refunded in full.

## PAYMENT AND BALANCE

Payment should be made to China Holidays Ltd, and the full balance is due 10 weeks prior to departure. In the case of late bookings made less than 10 weeks before departure the full balance must be received by us within 7 days of our sending written confirmation and invoice or within a shorter time as we may specify. If you do not pay the full balance within the time specified we reserve the right to treat your booking as a cancellation. In such cases you will forfeit the deposit paid and be liable to cancellation charges. A 2% handling fee applies if payment is made by credit card. Please note that we can no longer take any payments by card (debit and credit) within 10 weeks of departure (this includes payment for your Chinese visa). Any payments made within 10 weeks need to be paid by cash, cheque, postal order or bank transfer.

## NUMBER OF CLIENTS ON GROUP DEPARTURES

All tours have a maximum of 20 passengers. All tours are reviewed at least 10 weeks before departure which is the latest date that a tour would be cancelled on account of low numbers. If we have to cancel your tour you will be offered a full refund or an alternative holiday option.

## AMENDMENT BY YOU

Any amendments after your holiday has been confirmed, will be subject to an administration charge of £25 per person. Notification of required amendments must be in writing and should reach us at least 10 weeks before departure. Any amendments made within 10 weeks before departure may be subject to cancellation charges as per the table alongside.

## AMENDMENT BY US

We reserve the right to make alterations to the advertised details of the tour if necessary. As a result of unforeseen schedule timetable changes or other reasons, sometimes travel arrangements may need to be adjusted by ourselves or our ground handling agents in China. You will be informed of any alterations at the earliest opportunity prior to departure. However, if the alteration is forced upon us due to 'force majeure' no compensation will be payable. If your tour is cancelled within 10 weeks of departure, you will be entitled to receive a compensation payment in accordance with the table below.

TIME BEFORE DEPARTURE	AMOUNT
More than 60 days	Nil
31 – 60 days	£10
15 – 30 days	£20
0 – 14 days	£30

However China Holidays Ltd will not be liable to pay compensation if cancellation or alterations to your travel plans has been caused by situations outside our control such as (but not exclusively):- Technical problems with any form of transport used by us; War or terrorist activity; Changes resulting from rescheduling or cancellations of confirmed flights; Industrial action; Extreme climate conditions; Natural disaster; Outbreak of disease.

## FORCE MAJEURE

We regret we can not accept liability and no compensation will be payable if the performance or prompt performance of our contractual obligation is prevented or affected by circumstances amounting to 'force majeure'. Circumstances amounting to 'force majeure' include any event which we or the supplier of the services(s) in question could not, even with all due care, foresee or avoid such as war or threat of war, industrial dispute, natural or nuclear disaster, adverse weather conditions, fire, terrorist activity, outbreak of disease, delays for safety reasons and all similar circumstances beyond our control. In the event of long flight delays, which result in lost holiday time, no refunds are given by hotels or unused accommodation, as rooms are held for delayed arrivals, not re-let. Under EU law (Regulation 261/2004) you have rights in some circumstances to refunds and/or compensation from your airline in cases of denied boarding, cancellations, or delay of flights. Full details of these rights will be publicized at EU airports and will be also available from airlines. It is in recognition of the above that holiday travel insurance policy offers monetary compensation for flight delays.

## CANCELLATION

If you wish to cancel your booking or alterations to the arrangements you may do so subject to the following condition. You must give us written notice of cancellation which must be signed by the person who signed the booking form. Cancellation is effective from the date upon which we receive the notice of cancellation. If we receive the notice of cancellation up to 10 weeks before the departure date you will forfeit your deposit, and insurance premium (if applicable). After that date you will additionally be liable for the following cancellation charges based on the time when we receive the notice of cancellation.

WHEN NOTIFICATION RECEIVED	% TOTAL PAYMENT
70 – 60 days before	15%
59 – 42 days before	30%
41 – 30 days before	60%
29 – 14 days before	80%
Less than 14 days before	100%

If however you have requested an 'Upgrade' in your class of airline ticket we reserve the right to claim an additional cancellation fee if one is imposed on us by the airlines. In some circumstances airlines seek full payment for heavily booked flights earlier than is 'normal' and in this event we will contact clients to seek agreement to require payment for these air tickets to secure the seat.

## SURCHARGES AND PRICE POLICY

All prices shown in this brochure are in Sterling Pounds and are per person unless otherwise stated. Our tours are honestly and fairly priced. As the brochure is planned and published many months in advance, it is inevitable that some prices in this brochure may change. We reserve the right to alter the prices quoted in this brochure as necessary and increase or decrease prices in line with any change in VAT, local and UK taxes, currency fluctuations, fuel surcharges, security charges, or any fees chargeable for the services included in the cost of your holiday. However, we guarantee that the price of your holiday, including any increase or reductions, as confirmed to you at the time of booking and shown on your confirmation invoice, is fully guaranteed and is not subject to any surcharges. An exchange rate of Chinese Renminbi 9.15 to £1 sterling has been used in the costing of tours in this brochure.

## PASSPORT, VISA AND HEALTH REQUIREMENTS

When visiting China, it is the responsibility of the traveller to ensure they have a full passport, valid for at least 6 months and have had all required vaccinations. All British Citizens require a visa (and Permit, if visiting Tibet). Whilst we can assist in obtaining the required documents, the responsibility remains with the traveller.

## DOCUMENT POST

Tickets and travel documents, unless collected from our office, are normally dispatched by normal Royal Mail services. Should clients require the added speed and security of Data Post or courier delivery this can be arranged and the net cost of this will be added to the final invoice. We accept no responsibility for items lost in normal post.

## COMPLAINTS

If you have a complaint about any element of your holiday, you must inform your local representative immediately. Matters can be most easily sorted out for you on the spot whilst you are in your resort, when your local representative can see and understand the exact nature of any problems you have. In the unlikely event that matters cannot be resolved to your satisfaction in the resort, details of complaint should be notified in writing to us within 14 days of your return from holiday.

## CONSUMER PROTECTION

The air holidays and flights in this brochure are ATOL Protected, since we hold an Air Travel Organiser's Licence granted by the Civil Aviation Authority, number ATOL 5019. In the unlikely event of our insolvency, the CAA will ensure that you are not stranded abroad and will arrange to refund any money you have paid to us for an advance booking. For further information, visit the ATOL website at: [www.atol.org.uk](http://www.atol.org.uk)

## LAW

The law governing the contract between the Company and the Client is the Law of England and the contact is deemed to have been made at our office in London.

# Visas

All passengers to China require a visa (except Chinese passport holders). We are happy to assist you in obtaining your visa. Please note our fees include the Chinese Embassy and Visa Centre fees. See our website [www.china-visas.co.uk](http://www.china-visas.co.uk) to download (PDF) and print off the Visa Application form. Inclusive charges for British (including most other countries) passport holders inc. VAT

Type of Entry	Normal: 7 working days	Express: 3-4 working days
British Passport (All Types Visas one price) Most of applicant will be granted 2 year Multiple Entries Visa, however it is solely at the Chinese Embassy's discretion	£190	£230
Canadian Passport Holder- all types of entry	£170	£210
American Passport Holder- all types of entry	£200	n/a
Polish & Serbian Passport (All Visas)	£160	£200
Single Entry (other countries not mentioned above)	£135	£175
Double Entry (other Countries not mentioned above)	£145	£185
6 Month Multi (other countries not mentioned above)	£170	£210
12 Month Multi (other countries not mentioned above)	£210	£250

## What is required for a visa?

1. British passport (2 blank pages, 6 months valid passport);
2. One passport photograph;
3. Application form;
4. Declaration form;
5. Copy of passport information page of the applicant;
6. Applicant who has obtained Chinese visa before is required to provide photocopy of the most recent visa;

### Extra document for a tourist visa we require:

Return international flight ticket and hotel booking.

### Extra document for a business visa we require:

A business invitation letter issued by a mainland Chinese inviter. and full copy of inviter's local ID requested. Please enquire with our staff at the time of travel for up to date information.

**Delivery of documents:** We strongly recommend that all passports are posted to us by Special Delivery. A pre-paid Special Delivery Envelope needs to be included for returning your documents or this envelope can be purchased from us at £6.50 The visa cost does not include Special Delivery postal charges. We cannot be held responsible for any delay or loss of passports to or from our office.

## Tibetan Permits

All travellers to Tibet are required to obtain a Tibetan Permit. We can help you with this, please enquire for details of costs and conditions.

## Travellers in Transit

Regulations governing transit passengers are currently being reviewed by the Chinese authorities. Please enquire with our staff at the time of travel to ensure you are aware of the current requirements.

